



UNRBA Board Meeting November 20, 2024

**City of Durham,
Department of Water
Management, 1600 Mist
Lake Drive, Durham, NC**



November 20, 2024, UNRBA Board Agenda

- **Opening—Wendy Jacobs, Chair**
- **Action Items of the UNRBA Board**
 - Approval of September 18, 2024, Meeting Minutes
 - Approval of the Treasurer's Report
 - Presentation of the UNRBA Audit Report
 - Discuss and Decide How to Host UNRBA Modeling Videos on You Tube
 - Discuss the Recommended FY26 Budget
 - Motion to Dismiss the Regular Session of the UNRBA Board to Sit as the Compliance Group Committee (CGC)
- **Action Items of CGC**
 - Approval of FY2023-2024 Summary Report for the IAIA
 - Motion to Dismiss the Compliance Group Committee to Sit as the UNRBA Board
- **Closing Comments**

Opening—Wendy Jacobs

Opening

- Introductions, Board member changes, and announcements
- Roll call for quorum
- Identification of any conflicts
- Review and approval of agenda

Action Items of UNRBA Board of Directors

**Approval of Draft Minutes for
September 18, 2024**

Approval of the Treasurer's Report

Balance Forward: (per bank statement -8/31/2024)		Checking	\$	474,253.80
		Savings		1,028,929.09
Debits:				
	McGill Asso. (2024 Invs)		\$	38,996.71
	Brown & Caldwell (MRS, FY 2024 Invs)			65,154.99
	Phthisic Consulting, Inc.			2,645.02
	Jewell Wiggins (2023 990 Tax Return)			675.00
	Penn National Insurance			646.00
	The Insurance Shoppe			1,257.00
	Total Debits		\$	109,374.72
Credits:				
	Interest (checking)		\$	111.92
	Interest (savings)			6,267.42
	Membership Dues			297,957.19
	Transfer from Savings Acc't to Checking Acc't			-
Account Balance (per bank statement - 10/31/2024)		Checking	\$	372,294.07
		Savings		1,502,808.44
Total UNRBA Account Balances:			\$	1,875,102.51
Outstanding invoices/deposits in process since the close of bank statement (10/31/2024):				
Debits:				
	McGill Asso. (2024 Inv)		\$	-
	Phthisic Consulting, Inc.			1,292.36
	Brown & Caldwell (September, FY 2024)			30,762.66
	WSP, Inc. (October 2024 Invoice)			4,250.00
	Williams, Winston, Creech, & Evan, LLP (audit)			2,300.00
Credits:				
	Transfer from Savings to Checking		\$	-
Current Account Balances:		Checking	\$	333,689.05
		Savings		1,502,808.44
Total UNRBA Account Balance :			\$	1,836,497.49

Presentation of Audit Report

Upper Neuse River Basin Association

June 30, 2024
Audit
Presentation

By Winston, Williams,
Creech, Evans & Co. LLP

UNRBA has received an
unqualified opinion on the
6/30/24 financial
statements



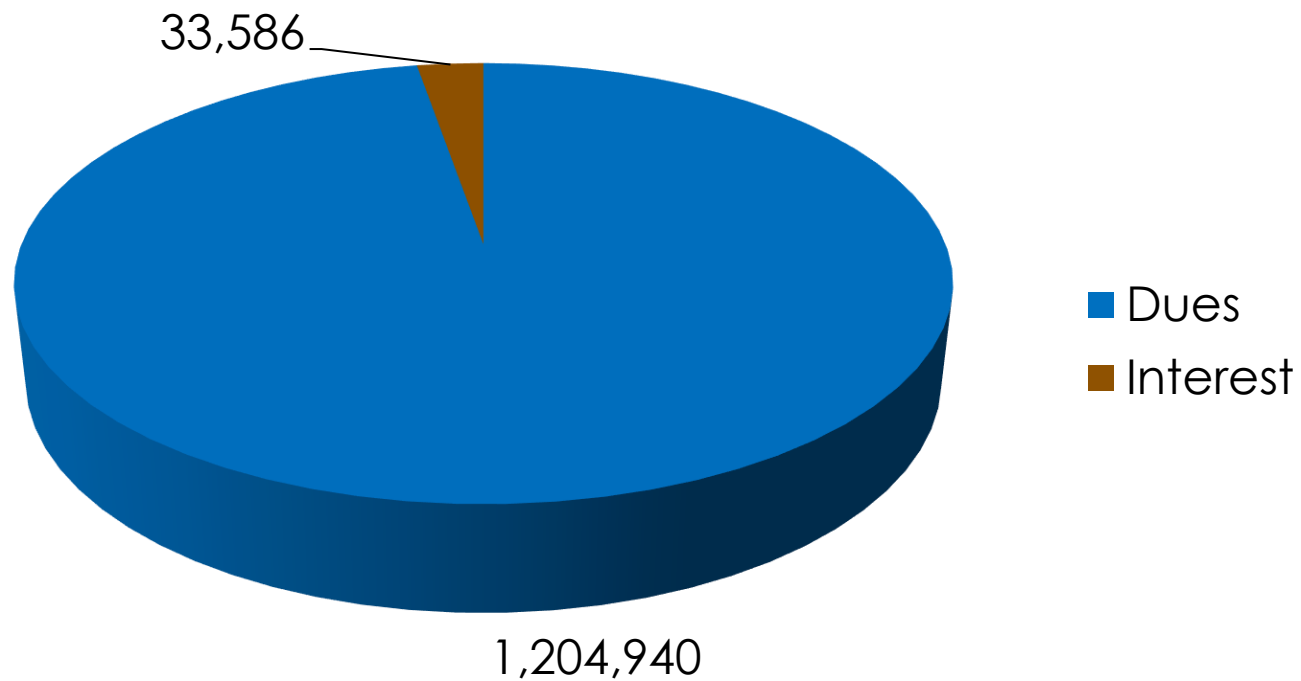
Statement of Financial Position

Cash	<u>\$1,153,776</u>
Total Assets	<u>1,153,776</u>
Accounts Payable	46,429
Net Assets	<u>1,107,347</u>
Total Liabilities and Net Assets	<u>\$1,153,776</u>

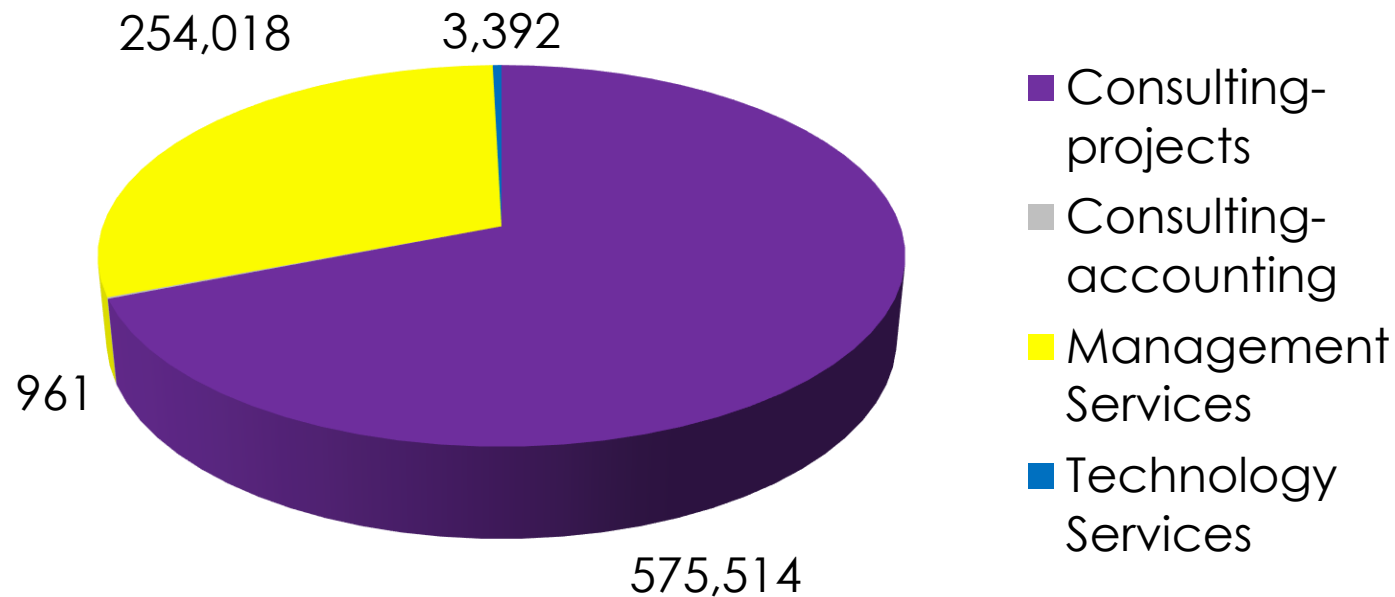
Statement of Activities

Membership dues	\$ 1,204,940	
Interest income	<u>33,586</u>	
Revenues		1,238,526
Program services	833,885	
Management and general	<u>4,178</u>	
Expenses		<u>838,063</u>
Increase in Net Assets		400,463
Beginning Net Assets		<u>706,884</u>
Ending Net Assets		\$ 1,107,347

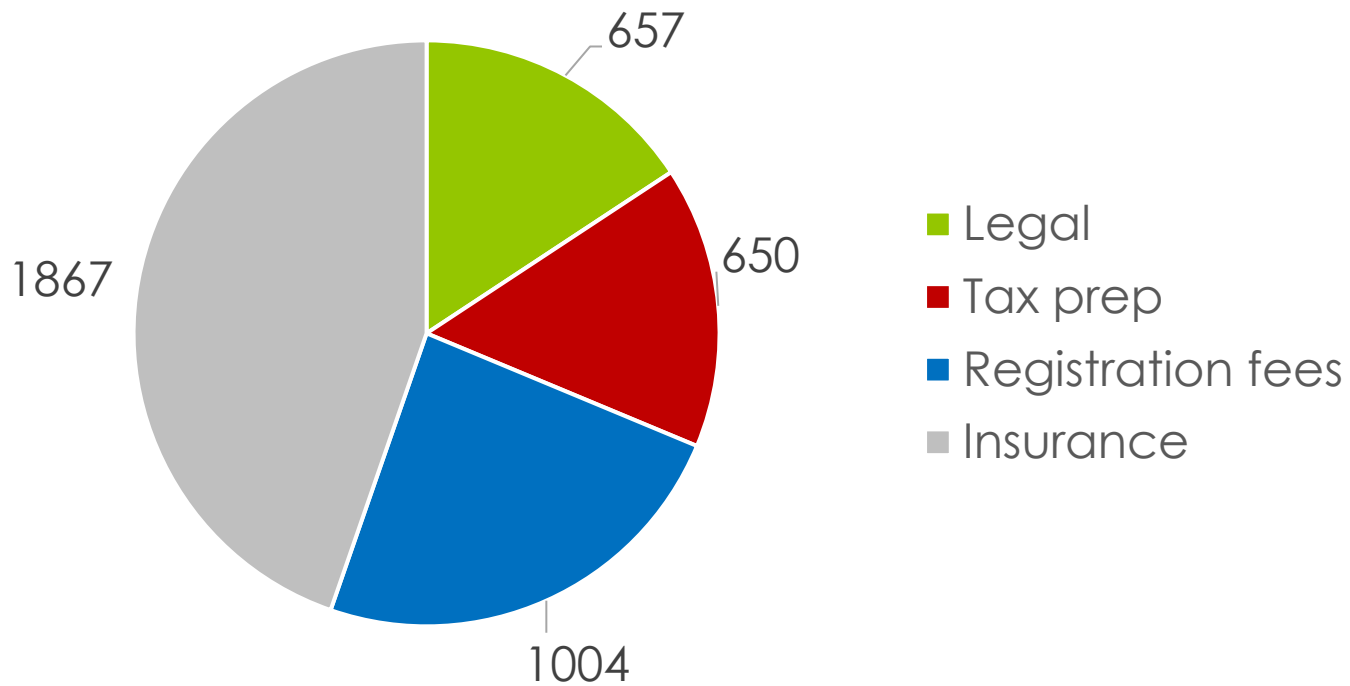
Revenues



Program Services



Management and General



Cash



Total Cash	\$1,153,776
FDIC limit	<u>(250,000)</u>
Uninsured Balance	\$ 903,776



Board Approval of Audit Report

Discuss and Decide How to Host UNRBA Modeling Videos on You Tube

- Clips from the UNRBA water quality model simulations from the Environmental Fluid Dynamic Code (EFDC model) have been converted into videos
- The PFC reviewed and provided input on the videos which were revised based on their input
- The PFC discussed posting the videos to You Tube and the UNRBA website.
- In order to post to You Tube
 - Either the UNRBA will need to create a Google/You Tube account
 - Or one of our members could post to their You Tube channel.
- There is no cost to create a Google/You Tube account.
- The Executive Director will place this before the Board at their November meeting

Discuss Recommended FY26 Budget

Recommended Budget Expenditures for FY2026

Expenditures	Budget
Executive Director Services, Travel, and Other Support	\$232,850
Financial Support Services	\$24,000
Modeling and Regulatory Support	\$445,450
Dr. Marty Lebo	\$25,000
Communications Support	\$60,000
Legal Support Fund	\$100,000
Administrative Costs	\$12,200*
Total	\$899,500

*Administrative costs include 990 tax return preparation, general liability and officer and director's insurance, basic website support and hosting, enhancements/updates to the website as needed, lobbyist registration fees, and other expenses. An audit was conducted in FY25 and will not be required again until FY28 per the UNRBA Bylaws.

Total Membership Fees Since FY2013

Fiscal Year	Budget
2013	\$259,381.00
2014	\$643,500.01
2015	\$811,999.98
2016	\$826,299.94
2017	\$978,800.02
2018	\$1,025,599.95
2019	\$1,136,265.01
2020	\$1,144,999.97
2021	\$1,152,850.05
2022	\$1,165,517.07
2023	\$1,192,892.05
2024	\$1,204,940.00
2025	\$966,700.00
2026 (recommended)	\$899,500.00

Membership Fees by Member Since FY2024

Member	FY 2023-24	FY2024-25	Recommended FY2025-26
Town of Butner	\$17,257.46	\$13,845.33	\$12,882.88
City of Creedmoor	\$12,081.92	\$9,693.09	\$9,019.28
City of Durham	\$268,841.83	\$212,129.18	\$197,383.06
Durham County	\$103,171.74	\$82,772.69	\$77,018.76
Franklin County	\$13,788.14	\$11,061.96	\$10,292.99
Granville County	\$78,912.96	\$63,310.34	\$58,909.33
Town of Hillsborough	\$23,686.43	\$19,075.94	\$17,749.88
Orange County	\$127,608.99	\$102,378.22	\$95,261.42
Person County	\$90,076.96	\$72,267.00	\$67,243.37
City of Raleigh	\$352,107.62	\$288,097.34	\$268,070.30
SGWASA	\$29,721.40	\$21,721.32	\$20,211.37
Town of Stem	\$9,102.89	\$7,303.07	\$6,795.40
Wake County	\$69,078.63	\$55,420.45	\$51,567.91
Town of Wake Forest	\$9,502.97	\$7,624.05	\$7,094.07
Total	\$1,204,939.94	\$966,699.98	\$899,500.02

**Motion to Dismiss the Regular Session
of the UNRBA Board to Sit as the
Compliance Group Committee (CGC)**

Action Items of the Compliance Group Committee

Approval of FY2023-2024 Summary Report for Interim Alternative Implementation Approach (IAIA)

- Implementation of the IAIA began July 1, 2021
- The third year ended June 30, 2024
- Each year participants submit annual reports to DWR to assess individual compliance including
 - Annual minimum investment requirement
 - Previous-year rollover amount if applicable
 - Current-year investment commitments and project info.
- Copies are provided to the UNRBA for summary reporting
- The PFC reviewed the draft FY2023-24 summary tables Nov. 5th
- A cover letter and final summary report has been provided to the UNRBA Compliance Group Committee for review and approval at today's meeting to submit to DWR and the Environmental Management Commission (summary tables follow)
- The CGC will vote on approval of this report and cover letter; submittal will occur following the meeting.

IAIA FY2023-2024 Funds Allocated and Cumulative Rollover

Participant	Annual Minimum Requirement	FY2023-2024 Funds Allocated	Cumulative Rollover to Next FY
City of Creedmoor	\$16,926	\$16,926	\$0
City of Durham	\$337,587	\$1,371,018	\$3,069,349
City of Raleigh	\$466,081	\$1,199,400	\$2,286,642
Durham County	\$133,300	\$828,327	\$622,890
Franklin County	\$19,058	\$19,058	\$0
Granville County	\$100,453	\$100,453	\$0
Orange County	\$161,943	\$307,488	\$174,075
Person County	\$114,394	\$150,733	\$36,339
Town of Butner	\$23,393	\$23,393	\$0
Town of Hillsborough	\$34,221	\$35,864	\$33,802
Town of Stem	\$11,605	\$11,605	\$0
Town of Wake Forest	\$13,692	\$13,692	\$0
Wake County	\$88,968	\$608,450	\$2,450,849
Total	\$1,521,621	\$4,686,407	\$8,673,944

Cumulative rollover accounts for all years of IAIA program accounting.

IAIA Summary by Project Type (FY2023 to 2024)

Project Type	Total funds allocated (cash and in-kind)	Number of Projects
Project planning and administrative costs	\$613,692	2
Floodplain restoration and reconnection	\$25,353	1
Green infrastructure / best management practices (BMPs)	\$1,162,378	6
Hydrilla removal and control	\$15,033	3
Illicit discharge detection and elimination	\$99,963	1
Infrastructure Improvements	\$152,377	4
Land conservation	\$1,708,085	5
Programmatic measures	\$170,602	4
Stormwater control measures (SCMs)	\$717,981	8
Stream and riparian buffer restoration and enhancement	\$20,943	2
Total	\$4,686,407	36

Motion to Dismiss the Compliance Group Committee and Sit as the Full UNRBA Board

**Next UNRBA Board Meeting:
January 15, 2025
Butner Town Hall
9:30 AM to Noon**